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NOT AVAILABLE ONLINE.
STATEMENT OF PURPOSE

THE AMERICAN INSTITUTE OF ARCHITECTS

The American Institute of Architects (AIA) is a national organization representing over 83,500+ members. Members are from private firms, corporations, industry, government, and education.

The AIA is dedicated to improving the science and art of planning and building by advancing the standards of architectural education, training and practice.

The AIA is further dedicated:

- to promote the aesthetic, scientific and practical efficiency of the profession;
- to coordinate the building industry and the profession of Architecture;
- to increase our society's living standards through an improved environment;
- to ever broaden the Architectural profession's service to society;
- and, to increase the public awareness of Architects.

AIA/EASTERN ILLINOIS CHAPTER

AIA/Eastern Illinois Chapter is a chartered chapter of the American Institute of Architects in northeastern Illinois. Our chapter area includes the counties of Ford, Grundy, Iroquois, Kankakee, LaSalle, Livingston, Will, and a portion of southern Cook County that is outside of the city of Chicago and south of I-55. The Chapter holds regular meetings; provides seminars and continuing education opportunities; offers assistance on technical matters to owners, builders, architects, and others; documents historic buildings; serves as a media for information exchange between members; and promotes the practice of Architecture within our Chapter area.

Official Mailing Address:
PO Box 1476
Homewood, IL 60430

Chapter Website:
www.aiaeic.org

Regular Monthly Meeting Address:
Flossmoor Station Brewery
1035 Sterling Avenue
Flossmoor, Illinois 60422
708-957-BREW
http://www.flossmoorstation.com/
Our chapter area includes the counties of Ford, Grundy, Iroquois, Kankakee, LaSalle, Livingston, Will, and a portion of southern Cook County that is outside of the city of Chicago and south of I-55.
The American Institute of Architects

Chapter Charter

Walter W. Hultsch
Terrence Lee Johnston
Edwin L. Lugowski, Jr.
Ronald L. Moline
Louis J. Narcisi
Benjamin E. Nelson
Loran D. Schonhadel
Scott L. Seaton
Richard W. Snyder
George W. Torfi, Jr.
Donald Turner
Renald M. Utile
Terry Lee Williams
Richard Witt

members of The American Institute of Architects, resident in the counties of Ford, Grundy, Iroquois, Knox, La Salle, Livingston, Will, and the portion of Cook County which includes the Townships of Bremen, Bloom, Calumet, Lemont, Orland, Palos, Rich, Thornton, and Worth, State of Illinois, having duly complied with the requirements of The Institute, relating to forming a Chapter thereof, such Chapter has been, constituted by The Board of Directors, under the name of

The Eastern Illinois Chapter
The American Institute of Architects

to exercise all the privileges granted to a chapter, under the conditions prescribed, in the Bylaws of The Institute within the territory assigned by The Board of Directors of The Institute.

CHARTER MEMBERS NOT LISTED ABOVE

David L. Bowie, AIA
Albert A. Pacelli, AIA
Arthur A. Gouvis, AIA
Kenneth Stromsland, AIA
Teddy D. Dunaj, AIA
Craig A. Podalak, AIA
Raymond A. Stevens, AIA

1 January 1978

President

Secretary
### 2013 CHAPTER OFFICERS-BOARD OF DIRECTORS

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Phone</th>
<th>Email</th>
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<tr>
<td>President</td>
<td>Grant W. Currier, AIA</td>
<td>708-799-4400</td>
<td><a href="mailto:gcurrier@aiaeic.org">gcurrier@aiaeic.org</a></td>
</tr>
<tr>
<td>Vice President</td>
<td>Jeff Jarvis, AIA</td>
<td>815-933-2055</td>
<td><a href="mailto:jjarvis@aiaeic.org">jjarvis@aiaeic.org</a></td>
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<tr>
<td>Secretary</td>
<td>Brent A. Ludwig, Assoc. AIA</td>
<td>815-806-0146</td>
<td><a href="mailto:bludwig@aiaeic.org">bludwig@aiaeic.org</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Steven M. Reardon, AIA</td>
<td>630-243-9350</td>
<td><a href="mailto:smrarctec@comcast.net">smrarctec@comcast.net</a></td>
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<tr>
<td>Past President</td>
<td>Robert G. Bohlmann, AIA</td>
<td>815-933-1090</td>
<td><a href="mailto:rgb@rgbarch.com">rgb@rgbarch.com</a></td>
</tr>
<tr>
<td>Directors</td>
<td>Edwin H. Lugowski, Jr., AIA</td>
<td>708-895-4716</td>
<td><a href="mailto:ehlarch@aol.com">ehlarch@aol.com</a></td>
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<tr>
<td></td>
<td>Edvin V. Mertdogan, AIA</td>
<td>708-307-9420</td>
<td><a href="mailto:emertdogan@yahoo.com">emertdogan@yahoo.com</a></td>
</tr>
<tr>
<td></td>
<td>Dewain Peterson, Affiliate AIA</td>
<td>630-338-5610</td>
<td><a href="mailto:dwpeterson@assaabloydss.com">dwpeterson@assaabloydss.com</a></td>
</tr>
<tr>
<td></td>
<td>Guenther H. Schmidt, AIA</td>
<td>708-671-0446</td>
<td><a href="mailto:gschmidt@spmarchitects.com">gschmidt@spmarchitects.com</a></td>
</tr>
<tr>
<td></td>
<td>Michael York, Assoc. AIA</td>
<td>708-339-3900</td>
<td><a href="mailto:mikey@jmaarchitects.com">mikey@jmaarchitects.com</a></td>
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<tr>
<td>Illinois Council Delegate</td>
<td>John F. Benware, AIA</td>
<td>708-638-1108</td>
<td><a href="mailto:jfbjr@jfbjr-architect.com">jfbjr@jfbjr-architect.com</a></td>
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<tr>
<td>Alternate Delegate</td>
<td>Edvin V. Mertdogan, AIA</td>
<td>708-307-9420</td>
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<tr>
<td>Membership Coordinator &amp; Executive Director</td>
<td>Corda Murphy, AIA</td>
<td>630-527-8550</td>
<td><a href="mailto:cmurphy@aiaeic.org">cmurphy@aiaeic.org</a></td>
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### 2013 COMMITTEES

<table>
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<tr>
<th>Committee</th>
<th>Chair</th>
<th>Phone</th>
<th>Email</th>
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<tr>
<td>Design Awards</td>
<td>Dewain Peterson, Affiliate AIA</td>
<td>630-338-5610</td>
<td><a href="mailto:dwpeterson@assaabloydss.com">dwpeterson@assaabloydss.com</a></td>
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<tr>
<td></td>
<td>Grant W. Currier, AIA</td>
<td>708-799-4400</td>
<td><a href="mailto:gcurrier@lindengroupinc.com">gcurrier@lindengroupinc.com</a></td>
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<tr>
<td></td>
<td>Brent A. Ludwig, Assoc. AIA</td>
<td>815-806-0146</td>
<td><a href="mailto:baludwiguwm@yahoo.com">baludwiguwm@yahoo.com</a></td>
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<tr>
<td>Eastwords</td>
<td>Roxanne Paukner</td>
<td>708-560-4916</td>
<td><a href="mailto:sfto1@aol.com">sfto1@aol.com</a></td>
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<td>815-933-1090</td>
<td><a href="mailto:rgb@rgbarch.com">rgb@rgbarch.com</a></td>
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<tr>
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<td>Michael York, Assoc. AIA</td>
<td>708-339-3900</td>
<td><a href="mailto:mikey@jmaarchitects.com">mikey@jmaarchitects.com</a></td>
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<td>708-671-0446</td>
<td><a href="mailto:gschmidt@spmarchitects.com">gschmidt@spmarchitects.com</a></td>
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<td>Traveling Displays</td>
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<td>815-806-0146</td>
<td><a href="mailto:baludwiguwm@yahoo.com">baludwiguwm@yahoo.com</a></td>
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<td>708-307-9420</td>
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<td>Website</td>
<td>Michael York, Assoc. AIA</td>
<td>708-339-3900</td>
<td><a href="mailto:mikey@jmaarchitects.com">mikey@jmaarchitects.com</a></td>
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</table>
AIA/Eastern Illinois Chapter had its beginnings as the South Side Architect’s Organization formed in the early 1960’s. This organization, composed of south-side and south suburban Chicago Architects (mostly AIA/Chicago Members), became the South Section of the AIA/Chicago Chapter in 1966. A difference in needs at the Chicago Chapter and South Section prompted its members to petition AIA/National for status as a separate chapter. This subsequently was granted, and AIA/Eastern Illinois was formally created on January 1, 1978.

The past presidents of are listed below:

**PAST PRESIDENTS**

**AIA/Chicago – South Section (1966-1977)**

1966
Raymond J. Brejcha, AIA

1967
Donald A. Turner, AIA

1968
Arthur A. Gouvis, AIA

1969
Harold A. Jacobs, AIA

1970
Harold E. Miller, AIA

1971
Raymond J. Brejcha, AIA

1972
Donald A. Turner, AIA

1973
Robert J. Curtis, AIA

1974
Ronald L. Moline, AIA

1975
Raymond S. Chocholek, AIA

1976
Fred Topol, AIA

1977
Edwin H. Lugowski, Jr., AIA
### AIA Eastern Illinois Chapter (1978-present)

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<th>Year</th>
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<tr>
<td>1978</td>
<td>Raymond J. Brejcha, AIA</td>
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<td>1979</td>
<td>Ronald L. Moline, FAIA</td>
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<tr>
<td>1980</td>
<td>Robert J. Curtis, AIA</td>
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<td>1981</td>
<td>Donald A. Turner, AIA</td>
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<td>1982</td>
<td>Terry L. Williams, AIA</td>
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<td>1983</td>
<td>Wayne E. Babiak, AIA</td>
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<tr>
<td>1984</td>
<td>John W. Kraai, AIA</td>
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<tr>
<td>1985</td>
<td>William E. Brazley, Jr., FAIA</td>
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<tr>
<td>1986</td>
<td>David L. Bowie, CCS, AIA</td>
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<tr>
<td>1987</td>
<td>Albert A. Pacelli, AIA</td>
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<td>1988</td>
<td>Steven M. Reardon, AIA</td>
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<td>1989</td>
<td>Ralph R. Rorem, Jr., AIA</td>
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<td>1990</td>
<td>Anthony E. Taylor, RIBA, AIA</td>
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<td>1991</td>
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<td>1992</td>
<td>Paul V. Machalek, AIA</td>
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<td>1993</td>
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<td>1994</td>
<td>Kenneth Stromsland, AIA</td>
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<td>1995</td>
<td>Michael A. Shymanski, AIA</td>
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<td>1996</td>
<td>Scott L. Seaton, AIA</td>
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<td>1997</td>
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<td>1998</td>
<td>Robert L. Juris, AIA</td>
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<td>1999</td>
<td>Wayne W. Puchkors, AIA</td>
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<td>W. Dean Walker, AIA</td>
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<td>2001</td>
<td>Jeff Jarvis, AIA</td>
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<td>2002</td>
<td>James J. Prybys, AIA</td>
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<td>2003</td>
<td>Scott L. Seaton, AIA</td>
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<td>2004</td>
<td>Randall A. Chapple, AIA</td>
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<td>2005</td>
<td>George A. Cary, AIA</td>
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<td>2006</td>
<td>John F. Benware Jr., AIA</td>
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<td>2008</td>
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<td>2009</td>
<td>Philip A. Radloff, AIA</td>
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<td>2010</td>
<td>Edvin V. Mertdogan, AIA</td>
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<td>2011</td>
<td>James A. Maciejewski, AIA</td>
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<td>2012</td>
<td>Robert G. Bohlmann, AIA</td>
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<td>2014</td>
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EXCELLENCE IN DESIGN
TRAVELING DISPLAY

DISTINGUISHED BUILDING AWARDS

The Eastern Illinois Chapter of The American Institute of Architects has again hosted their bi-annual Distinguished Building Awards. This resulting display, “Excellence in Design” travels throughout area libraries and junior technical colleges for all to view.

These five banners feature the works of local Architects whom are members of The Eastern Illinois Chapter of The American Institute of Architects and are practicing in Southern Cook, Ford, Grundy, Iroquois, Kankakee, LaSalle, Livingston, and Will Counties.

This traveling display is a great opportunity for students and the general public to become familiar with award winning local architecture and the American Institute of Architects right in their communities.

Visit us at www.AIAEIC.org to learn more.

2010 Distinguished Building Awards

Ottawa Township High School
Classroom Addition, Votech Building & Athletic Field
Ottawa, Illinois
Ottawa Township High School District #140
Basalay, Cary and Alstadt, Architect, Ltd.

PCS Phosphate / Potash Corp.
Office & Conference Center
Marseilles, Illinois
Basalay, Cary and Alstadt, Architects, Ltd.

Lansing Village Hall
Lansing, Illinois
Linden Group Inc.

Residence & Artist's Studio
Olympia Fields, Illinois
Linden Group Inc.

Trainor Glass Company
Chicago, Illinois
Linden Group Inc.
2008 Distinguished Building Awards

Centennial Park
Munster, Indiana
Town of Munster Indiana
Linden Group Inc.
Larson-Danielson

Administration Building Addition and Remodeling
Forest Park, Illinois
Park District of Forest Park, Illinois
Robert Juris & Associates Architects, Ltd.
Henry Brothers Company

Chicago State University- Convocation Center
Chicago State University
William Brazley & Associates, Ltd.
Castle Construction

A Home in the Rockies
Edwards, Colorado
Ray & Irene Chocholek
Ray Chocholek
R.A. Froberg & Associates

2006 Distinguished Building Awards

C.W. Avery Family YMCA
Plainfield, Illinois
Greater Joliet Area YMCA
Healy, Bender & Associates, Inc.

McGrath Residence
Prestwick Country Club, Frankfort, Illinois
Mr. and Mrs. Joseph McGrath
Robert Juris & Associates Architects, Ltd.

Palos Bank and Trust
Mokena, Illinois
Palos Bank and Trust Company
Architectural Resource Corporation

Patrick Haley Mansion
Joliet, Illinois
Jeff Bussean
Linden Group, Inc.

Our Savior's Lutheran Church
Burbank, Illinois
Our Savior's Lutheran Church
Craig A. Podalak Architects, Ltd.
2004 Distinguished Building Awards

**Dalton Residence**
Valparaiso, Indiana
Dillon and Cara Dalton
Grant Walker Currier Architect
Wagner Homes

**City of Ottawa Central Filtration Plant**
Ottawa, Illinois
City of Ottawa
Basalay, Cary & Alstadt, Architects, Ltd.
Vissering Construction Co

**Hanlon Residence**
Chicago, Illinois
Dr. and Mrs. Scott Hanlon
Robert Juris & Associates Architects, Ltd.
Master Hand Contractors, Inc.

**Walter E. Smithe Store Renovation**
Oak Brook, Illinois
Walter E. Smithe
Craig A. Podalak Architects, Ltd.
Victor Construction Co., Inc.

2002 Distinguished Building Awards

**Conserve School**
Land O’ Lakes, Wisconsin
Interplan Practice Ltd.

**Conserve School - Prototype Dormitory Building**
Land O’ Lakes, Wisconsin
Interplan Practice Ltd.

**Conserve School - James R. Lowenstein Academic Building**
Land O’ Lakes, Wisconsin
Interplan Practice Ltd.

**Downers Grove North High School**
Downers Grove, IL
Healy, Snyder, Bender & Associates, Inc
(Clifford A. Bender, AIA)

**Dr. Julian Rogus School**
Frankfort, IL
Architectural Resource Corporation

**Plainfield South High School**
Plainfield, IL
Healy, Snyder, Bender & Associates, Inc
2000 Distinguished Building Awards

Bill Jacobs Chevrolet Showroom Addition
Plainfield, Illinois
Healy, Snyder, Bender & Associates

Glenwood School South Campus
Glenwood, Illinois
John W. Kraai, Architect

Kendall County Courthouse
Yorkville, Illinois
Healy, Snyder, Bender & Associates

South Holland Community Center
South Holland, Illinois
John W. Kraai, Architect

Harms/Hogenmiller Residence
Kankakee County, Illinois
Scott L. Seaton, AIA

Gallaher Residence Addition
Frankfort, Illinois
Robert L. Juris & Assoc. Architects, Ltd.

1998 Distinguished Building Awards

Harris Residence
Kankakee, Illinois
Scott L. Seaton, AIA
1996 Distinguished Building Awards

Honor Award

College of St. Francis Fine Arts Facility
Joliet, Illinois
Healy, Snyder, Bender, Architects

Merit Awards

Maple Court Apartments
Naperville, Illinois
Craig A. Podalak, AIA – Architect

Saddlewood Shopping Center
Naperville, Illinois
Healy, Snyder, Bender, Architects

1994 Distinguished Building Awards

Honor Awards

Arrowhead Community Center
Channahon, Illinois
Healy, Snyder, Bender, Architects

St. Mary’s Elementary School
Plainfield, Illinois
Healy, Snyder, Bender, Architects
1992 Distinguished Building Awards

Honor Awards

“Glenlloyd” Office and Conference Center
Kankakee, Illinois
Glenlloyd Associates

The Landmark Atrium Office Building
Orland Park, Illinois
The Landmark Atrium Partnership
Architectural Resource Corporation

Pals House
South Suburban, Illinois
Mr. And Mrs. Charles Pals – Owners
John W. Kraai, Architect

Merit Awards

Naperville Post Office
Naperville, Illinois
United States Postal Service
Healy, Snyder, Bender and Associates, Inc.

River Forest Post Office
River Forest, Illinois
United States Postal Service
Interplan Practice, Ltd.

1990 Distinguished Building Awards

Bus Maintenance/Transportation Facility
Benton Harbor, Michigan
Twin Cities Area Transportation Facility
William E. Brazley and Associates, Architects

Fire Station
Orland Park, Illinois
Orland Fire Protection District
Interplan Practice, Ltd.

One Car Garage
Chicago, Illinois
Charles E. Gregersen, Architect

Chocholek Residence Addition
Palos Park, Illinois
Interplan Practice, Ltd.

Two Story Apartments
Lombard, Illinois
American Land Companies
Interplan Practice, Ltd.
1988 Distinguished Building Awards

Shorewood-Troy Public Library
Shorewood, Illinois
Healy, Snyder, Bender and Associates Inc.

Floor Covering Showroom, Warehouse and Office
Shorewood, Illinois
Floor Covering Associates
Healy, Snyder, Bender and Associates

United States Post Office
Bloomingdale, Illinois
Interplan Practice, Ltd.

Gaylord Building Restoration and Adaptive Reuse
Lockport, Illinois
Charles E. Gregersen, Architect

The Cook’s Cupboard Store
Downers Grove, Illinois
Architectural Resource Corporation

1986 Distinguished Building Awards

Burr Ridge Village Hall and Police Station
Burr Ridge, Illinois
Interplan Practice, Ltd.

Goldstone Addition
Hinsdale, Illinois
Interplan Practice, Ltd.

Office for Dreyer, Ooms, Van Drunen Ltd.
South Holland, Illinois
John W. Kraai, AIA, Architect

River Place
Lansing, Illinois
John W. Kraai, AIA, Architect

St. James Rectory
Glen Ellyn, Illinois
Interplan Practice, Ltd.

Technology Park Building No. 1
Orlando, Florida
Interplan Practice, Ltd.
1984 Distinguished Building Awards

Pipes and Pizza Restaurant
   Lansing, Illinois
   John W. Kraai, AIA, Architect

Wilmington Bathhouse
   Wilmington, Illinois
   Ralph Rorem, Architect Ltd.

Maywood Municipal Storage Garage
   Maywood, Illinois
   William E. Brazley, Jr., Architect

Honorable Mention

Glen Hill Office Building
   Glen Ellyn, Illinois
   Interplan Practice, Ltd.

1982 Distinguished Building Awards

Bolingbrook Town Center Townhouses
   Bolingbrook, Illinois
   Interplan Practice, Ltd.

Kraai Residence
   South Holland, Illinois
   John W. Kraai, AIA, Architect

The Commons of Palos Park
   Palos Park, Illinois
   Interplan Practice, Ltd.
### 1980 Distinguished Building Awards

<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Architect</th>
</tr>
</thead>
<tbody>
<tr>
<td>Palos Savings and Loan Drive-up Facility</td>
<td>Palos Heights, Illinois</td>
<td>Interplan Practice, Ltd.</td>
</tr>
<tr>
<td>Housing for the Elderly</td>
<td>Sullivan, Illinois</td>
<td>Moline and Seaton, Architects</td>
</tr>
<tr>
<td>Hunt Residence Renovation</td>
<td>Hinsdale, Illinois</td>
<td>Interplan Practice, Ltd.</td>
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</tbody>
</table>

### 1978 Distinguished Building Awards

<table>
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<tr>
<th>Project</th>
<th>Location</th>
<th>Architect</th>
</tr>
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<tbody>
<tr>
<td>St. Joan of Arc Church</td>
<td>Lisle, Illinois</td>
<td>Interplan Practice, Ltd.</td>
</tr>
<tr>
<td>Architect’s Office</td>
<td>Kankakee, Illinois</td>
<td>Moline and Seaton, Architects</td>
</tr>
<tr>
<td>Shanahan Residence</td>
<td>Clarendon Hills, Illinois</td>
<td>Interplan Practice, Ltd.</td>
</tr>
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I.

II.

COMMITTEES/TASK FORCES

REPORTING TO THE PRESIDENT

- Illinois Council Delegate:
  The Eastern Illinois Chapter Delegate to the Illinois Council AIA reports to the President on the activities of the Council as appropriate to our Chapter. Makes periodic reports to the membership through Eastwords.

REPORTING TO THE BOARD OF DIRECTORS

- Fellows Task Force:
  A member of the Board of Directors and other chapter members as appointed by the Board of Directors to coordinate the efforts of and assist chapter members who are nominated by the Chapter to be considered for election to the Fellowship in the Institute.

- Nominating Task Force:
  Members of the Chapter, appointed by the President, chaired by the President-Elect, tasked with review of eligible members for nomination for office in the Chapter. Reports to the Board of Directors and submits the ballot to the membership for consideration.

- Long-Range Planning Task Force
  Appointed by the President to prepare long-range plans for the guidance of the Board of Directors in the operation of the Chapter. Makes studies of the alternate paths available and prepares recommendations for action for consideration by the Board of Directors. May be composed of past Chapter Presidents.

REPORTING TO THE FIRST VICE PRESIDENT/PRESIDENT-ELECT

- Program Committee:
  Arrange the programs for each monthly or special meeting and the annual meeting. Ensure proper meeting room and restaurant reservations are made, and that preparations for meetings are coordinated. Maintain liaison with the Eastwords Editor, and the Treasurer concerning meeting dates, meeting subjects, and costs of meals.

- Awards Committee:
  Conduct the Bi-Annual Chapter Design Award Program.

- Professional Development Committee:
  Arrange and coordinate the continuing education events of the Chapter. Coordinate with National, Illinois Council and Adjacent Chapters to coordinate dates and subject matter for maximum coverage and minimum conflict. Normal frequency is two per year, one spring and one fall.

- Office Practice Committee:
  Serve as resource and coordinator for all aspects of AIA activities related to the operation and functioning of an Architect's office: insurance programs; documents; production techniques; computer systems and software; accounting methods; code activities; etc.
COMMITTEES/TASK FORCES

REPORTING TO THE SECOND VICE-PRESIDENT

- **Historic Resources Committee:**
  Charged with the ongoing documentation of the historically significant buildings and structures within the Chapter area and interfacing with other organizations working in the area of historic preservation and identification of significant buildings and structures. Responsible for the custody of all documents and records which come into Chapter possession in this area of interest, and serving as a resource for presentations to other groups.

- **Governmental Relations Committee:**
  Charged with: Maintenance of liaison with Illinois Council through the Chapter Delegate and the legislative Minute Man program; generation of an outreach program to contact local building authorities; and the establishment of communications with local governments concerning professional activities, procurement of professional services, and other areas of importance to the best practice of architecture and protection of the public.

- **Membership Committee:**
  Charged with all activities to contact, recruit, activate, and retain members in the Chapter. Contact newly licensed Architects within the Chapter area. Contact non-member registered architects for recruitment. Coordinate processing of membership applications. Work with the Secretary and Treasurer in membership activities.

- **Media Committee:**
  - **Public Relations Subcommittee:**
    Work through all Chapter Members and local news media covering the communities of the Chapter area to obtain favorable publicity for Architecture and the practice of architecture in general. Obtain or produce articles for publication. Coordinate appearances involved with local broadcast media.
  
  - **Intercom Subcommittee:**
    Publish "Eastwords", the monthly Chapter newsletter. Coordinate with Directors and officers to obtain the necessary input for the assembly of the newsletter, particularly the notification of meetings. Ensure that all members receive "Eastwords" at least 7 days before each meeting.
  
  - **Speakers Bureau Subcommittee:**
    Coordinate the furnishing of speakers for events where requests are received by the Chapter. Review, maintain, and update resources for members’ use in making presentations. Solicit speaking engagements for members to publicize Architecture and the professional practice of Architecture within the Chapter Area.

  - **Traveling Exhibit Subcommittee:**
    Identify locations for display of the Chapter Distinguished Building Award winner panels. Coordinate the movement, maintenance, and proper installation of the display.

  - **Advertising Subcommittee:**
    Obtain and coordinate the advertising for "Eastwords" and the annual directory of membership. Coordinate with the Treasurer concerning the receipt of payment, and the editor of "Eastwords" for publishing the cards of advertisers.
ARTICLE 1 – CHAPTER ORGANIZATION

Section 1.01: Name (Amended January, 1993)

The name of this organization is “The Eastern Illinois Chapter, The American Institute of Architects”. Except for reports to Government and other instances requiring official identification, the commonly used name for the Chapter shall be “AIA/Eastern Illinois”.

Section 1.02: Organization (Amended January, 1993)

The Chapter is a non-profit organization duly chartered by The American Institute of Architects and incorporated under the Laws of the State of Illinois on January 1, 1978. The Chapter is governed and operated in accordance with the Laws of the State of Illinois, the Bylaws of The American Institute of Architects, the Bylaws of the Illinois Council and these Bylaws. The Chapter is governed and directed by the Board of Directors, and governed by the Executive Committee.

Section 1.03: Objects (Amended January, 1993)

The object of the Chapter shall be to promote and forward the objects of The American Institute of Architects within the assigned territory of this Chapter.

Section 1.04: Territory

The territory of the Chapter shall be as set forth in the Charter or otherwise prescribed by the Institute. The official address of the Chapter shall be as indicated on the Articles of Incorporation or as amended in its Annual Report.

Section 1.05: Definitions (Amended January, 1993)

Within these Bylaws, The Eastern Illinois Chapter is referred to as the “Chapter”, The American Institute of Architects as the “Institute” or “AIA”, the Board of Directors of the Institute as the “Institute Board”, and the State Organization as the “Illinois Council”.

Section 1.06: Authority (Added January, 1993)

This Chapter shall represent and act for the Institute membership within the territory assigned to it under a charter issued by the Institute Board. The Institute and this Chapter may act as agent, one for the other, or through a delegated third party, for the purpose of collecting and forwarding dues, acting as custodian of funds, or otherwise, provided that the Institute and this Chapter execute a written agreement to that effect.

Section 1.07: Conformity with Institute Policy (Added January, 1993)

No act of this Chapter shall directly or indirectly nullify or contravene any act or policy of the Institute. This Chapter shall cooperate with its state organization to further the interests of the membership, and by agreement with these organizations may represent and act for them within the territory of this Chapter.
ARTICLE 2 – CHARTER MEMBERSHIP

Section 2.01: Membership (Amended January, 1993)

The Chapter shall be composed of individuals only and shall consist of Architect, Emeritus, Intern, and Associate Members of the Institute.

The Chapter may also admit Student Affiliates, Chapter Affiliates, and Honorary Affiliate Members. An applicant’s legal residence or place of business shall be within the Chapter territory, except for unassigned Institute Members of those specifically admitted under exceptions listed in the Bylaws of the Institute.

Section 2.02: Architect, Intern and Associate Members (Amended January, 1993)

A. The qualifications, rights and privileges of Architect, Intern and Associate Members shall be as provided in the Institute Bylaws.

B. Architect Members shall be permitted to hold office, as well as serve as Directors.

C. Intern and Associate Members shall be permitted to serve as Directors, but not serve as Chapter Officers.

Section 2.03: Unassigned Members (Amended January, 1993)

Unassigned Members participating in this Chapter’s activities shall have rights and privileges as provided for in the Institute Bylaws.

Section 2.04: Student Affiliates (Amended January, 1993)

The qualifications, rights and privileges of Student Affiliates shall be as provided in the Institute Bylaws.

Section 2.05: Chapter Affiliates (Amended January, 1993)

A Chapter affiliate may be admitted to the Chapter with the qualifications, rights and privileges as provided in the Institute Bylaws.

Section 2.06: Emeritus Members

A Chapter Member who becomes a Member Emeritus of the Institute shall automatically become a Member Emeritus of the Chapter. The rights, duties and privileges of Emeritus Members shall be those stated in the Institute Bylaws.

Section 2.07: Transfers (Amended January, 1993)

Assigned Members may be transferred into or out of the Chapter at the request of the Secretary of the Institute in accordance with the Institute Bylaws.

Section 2.08: Resignation (Amended January, 1993)

Any Member in good standing may resign as provided in the Institute Bylaws.
CHAPTER BYLAWS

Section 2.09: Terminations and Readmissions (Amended January, 1993)

A. Membership shall be terminated for non-payment of dues or assessments. Institute procedures shall apply for Assigned Members.

B. Any membership terminated by the Institute or the Illinois Council shall be immediately terminated by the Chapter.

C. Membership shall be terminated immediately upon the death of the Member.

D. Membership shall be terminated within one year of any change in the Member’s status that results in the Member’s no longer qualifying for the membership.

E. Any Member whose membership has been terminated may apply for readmission in accordance with the Institute Bylaws and these Bylaws. Unless waived by the Board of Directors, individuals applying for readmission from termination for non-payment of dues of assessments shall first make full payment of all outstanding amounts.

Section 2.10: Membership Certificates

A. When an individual becomes a Member of the Chapter the Secretary shall issue the appropriate membership certificate.

B. The certificate shall be signed by the President and the Secretary, and state on its face the date of the issue and the name of the member and the class of membership issued.

ARTICLE 3 – HONORARY AFFILIATE MEMBERSHIPS

Section 3.01: Qualifications (Amended January, 1993)

A person of esteemed character who has rendered the profession of architecture a distinguished service within the territory of the Chapter, but is not eligible for membership in the Institute or the Chapter, may be elected to Honorary Affiliate Membership.

Section 3.02: Nomination and Election (Amended January, 1993)

A. A candidate for Honorary Affiliate Membership shall be nominated by two members of the Board of Directors at its regular meeting. The nomination must be in writing over the signatures of the nominators and shall state the name of the nominee, and the nominee’s biography, qualifications for the honor, and other reasons for the nomination. All nominations shall remain confidential.

B. The Board of Directors at its next regular meeting shall vote on the nomination. The concurring vote of a majority of the entire Board of Directors is required for election, and the vote shall remain confidential until the honor has been accepted by the nominee. Only one Honorary Affiliate Member may be elected in each calendar year, except that the Board of Directors may increase this number by a unanimous vote of the entire Board.

C. At the next Annual Meeting following the election of an Honorary Affiliate Member, or other appropriate occasion, the Secretary shall announce the election of the Honorary Affiliate Member, and the President shall present the Honorary Affiliate Member with an appropriate certificate.
CHAPTER BYLAWS

Section 3.03: Rights and Privileges (Amended January, 1993)

A. An Honorary Affiliate Member may use the title “Honorary Affiliate Member of the AIA/Eastern Illinois Chapter”, and may attend Chapter meetings, may serve as an advisor to Chapter committees, and may take part in discussions on matters which are not related to Institute affairs. An Honorary Affiliate Member may not vote or hold office, nor use the name, title, initials, seal, symbol or insignia of the AIA.

B. An Honorary Affiliate Member shall not be liable for any Chapter dues, fees or special assessments and shall not have any interest in the property of the Chapter.

Section 3.04: Termination (Amended January, 1993)

The Board of Directors, by the concurring vote of the entire Board may terminate an Honorary Affiliate Membership for those reasons it deems sufficient, provided the Board has offered the Honorary Affiliate Member an opportunity to be heard on the matter.

ARTICLE 4 – CHAPTER OFFICERS

Section 4.01: Officers (Amended March, 2012)

The officers of the Chapter shall consist of a President, Vice-President/President-Elect, Secretary, and Treasurer.

Section 4.02: Qualifications (Amended January, 1993)

Chapter officers shall be Architect Members assigned to the Chapter, in good standing. No officer is eligible to serve for more than three consecutive terms in the same office.

Section 4.03: Terms of Office

The President, Vice Presidents, Secretary, and Treasurer shall hold office for one year, and until successors are chosen. All terms of the office shall begin on January 1 following election.

Section 4.04: President

A. The President shall be the administrative head of the Chapter, and shall exercise general supervision of its affairs, except those which are placed under the administration of the Secretary or Treasurer. The President shall preside at all meetings of the Chapter, Board of Directors, and the Executive Committee and, shall be a member ex-Officio of all committees and commissions except the Nominating Committee. The President shall, together with the Secretary, sign all formal instruments to which the Chapter is a party, and perform such other duties usual and incidental to the office, and other duties prescribed by the Board of Directors or the Executive Committee.

B. The President shall act as a spokesman of the Chapter and its representatives at meetings with other organizations, or may delegate such duty to another Officer or Director. A pronouncement of the President shall not commit or obligate the Chapter unless specifically approved by the Board of Directors or the Executive Committee.

C. The President shall appoint the Nominating Committee.
CHAPTER BYLAWS

Section 4.05: Vice-President / President-Elect (Amended March, 2012)
A. The Vice-President shall perform such duties usual and incidental to the office, and other duties prescribed by the Board of Directors or the Executive Committee. In the absence or disability of the President, the Vice-President shall perform the duties of the President.
B. The Vice-President shall also supervise and coordinate the function, duties, and responsibilities of the Chapter related to Internal Affairs.
C. The Vice-President shall be the President-Elect of the Chapter and shall automatically succeed to the office of President upon the expiration of the current President’s term of office.
D. The Vice-President shall be a member of the Nominating Committee and shall preside at its meetings.

Section 4.06: Secretary
A. The Secretary shall be an administrative officer of the Chapter: and shall act as its recording and corresponding secretary and as secretary to the Meetings of the Chapter, the Board of Directors, and the Executive Committee. The Secretary shall have custody of and shall keep in good order all property of the Chapter, except that property placed under the charge of the Treasurer. The Secretary shall issue all notices of the Chapter; keep its membership rolls; exercise general supervision of the offices and employees of the Chapter; keep the Corporate Seal, and affix it on such instruments as require it; sign all instruments and matters that require the attest or approval of the Chapter; perform all duties usual and incidental to the office; and other duties prescribed by the Board of Directors or the Executive Committee.
B. The duties of the Secretary may be assigned in whole or in part to the Executive Director or other employees of the Chapter as the Executive Committee may determine. If the Secretary is absent from any meeting, the Board or Executive Committee shall elect a Secretary Pro-Tem from its membership. Until the Secretary is able to act, the Secretary Pro-Tem shall perform all the duties of the Secretary.

Section 4.07: Treasurer
A. The Treasurer shall be an administrative officer of the Chapter, and shall have charge of its financial affairs and keep regular records and systematic books of account. The Treasurer shall prepare all budgets, collect amounts due, and receipt for, and have custody of Chapter funds and monies, and make disbursements of such funds. The Treasurer shall have custody of the Chapter securities and its instruments involving finances. The Treasurer shall conduct correspondence relating to the office, and shall perform such duties usual and incidental to the office, and other duties prescribed by the Board of Directors or the Executive Committee.
B. The duties of the Treasurer may be assigned in whole or in part to the Executive Director or to other employees of the Chapter as the Executive Committee may determine.
C. The Treasurer shall make a written report monthly to the Board of Directors of the financial condition of the Chapter. The Treasurer’s report shall set forth the financial condition of the Chapter, the size of the budget and appropriations, income and expenditures, and the Treasurer’s recommendations on matters relating to the finances of the Chapter. After the close of the fiscal year, the Treasurer shall present to the
membership, a report of the examination, records and transactions of the Chapter for that year.

D. The Treasurer shall not be personally liable for any loss of money or funds nor for any decrease in capital, surplus, income or reserve of any fund or account resulting from any acts performed in good faith in conducting the usual business of this office.

**Section 4.08: Nominating Committee** (Amended March, 2012)

A. The Nominating Committee shall consist of the Vice-President/President-Elect and four assigned or unassigned members of the Chapter, all in good standing. Not more than two members of the Executive Committee shall serve on the Nominating Committee.

B. The President shall select the Nominating Committee on or before the September Chapter Board meeting of each year.

C. The Nominating Committee shall make one or more nominations each for the offices of the President/President-Elect, Secretary, Treasurer, and for each of the Directors whose term in office is about to expire. The notice for the election shall include the reports of the Nominating Committee, and shall be sent to all members before October 15th of each year.

D. Nominations may also be made by written petition of not less than ten voting Members in good standing. Such petitions must be on file with Secretary before October 1st of each year.

E. The Nominating Committee shall appoint three (3) tellers from the Voting Members. The tellers shall supervise the voting, receive mailed ballots from the Secretary, and canvas all ballots, beginning at 8:00 p.m. on the day of the regular November Meeting.

**Section 4.10: Elections** (Amended January, 1993)

A. The annual election of Officers and Directors shall be held on the day of the regular November Meeting.

B. The name of each nominee for each office shall be placed on a ballot and sent to all Voting Members at least ten days prior to the regular November Meeting. The ballot shall include the locations and hours of the polling places as determined by the Board of Directors.

C. Ballots may be cast in person on the day of the regular November Meeting. The polls at the place of the regular meeting shall open at least from 6:00 p.m. to 8:00 p.m. and all polls shall be closed at 8:00 p.m.

D. Ballots may be cast by mail in accordance with the procedures established by the Board of Directors. Signed, sealed and properly labeled envelopes containing the ballots shall be received by the Secretary before the day of the regular November Meeting. The envelopes shall be opened by tellers after closing of the polls.

E. There shall be no voting by proxy at any election of the Chapter.

F. The Secretary shall certify the qualifications of the Voting Members and shall reject any ballots submitted by Members not in good standing or otherwise ineligible to vote.
G. Elections shall be determined by a plurality of the votes cast for each office. Should two or more Candidates for the same office receive the same number of votes, an additional ballot shall be taken, listing only the names of the tied candidates. Such ballot shall be by mail only, according to procedures established by the Board.

H. Should there be only one nomination for any office, all ballots cast shall be voted in favor of that nominee.

I. The presiding officer shall announce the results of all balloting, and declare all elections.

J. The Secretary shall retain the ballots for a period of six months following the November election, after which they may be destroyed.

ARTICLE 5 – BOARD OF DIRECTORS

Section 5.01: Composition (Amended March, 2012)

A. The Board of Directors shall consist of ten members of the Chapter, known as Directors. Four of these shall be the officers of the Chapter: President, Vice-President/President-Elect, Secretary, and Treasurer.

B. Five Directors shall be elected by the Chapter membership. Assigned, Unassigned, Intern and Associate Members in good standing, shall be eligible for election as Directors. The composition of the Board, however, shall consist of no more than one-third Intern or Associate Members combined.

C. One Director shall be the immediate past President, with the title “Past President”.

Section 5.02: Terms of Office

A. The term of office of each Officer shall be one year.

B. The term of office for the other elected Directors shall be for two years. These shall be arranged to ensure that only two terms shall expire in any one year.

C. Each retiring President, without further election, shall become a Director for one year only.

D. The term of office of every Director shall expire simultaneously with the installation of the successor. The installation of Officers and Directors shall take place at a reorganizational meeting between the newly elected Directors and the immediate past Directors held as closely as possible to January 1 of each year.

Section 5.03: Quorum

A majority of the Board of Directors shall constitute a quorum for the transaction of business. Every decision of the Board of Directors shall be by a concurring vote of the majority of the Directors present, unless otherwise required by these Bylaws.

Section 5.04: Vacancies (Amended March, 2012)

Vacancies in the membership of the Board of Directors shall be filled in accordance with these Bylaws, and vacancies, except for President and Vice-President/President-Elect, may be filled by the Board of Directors by appointment of any qualified member, for the unexpired term of office.
CHAPTER BYLAWS

Section 5.05: Meetings of the Board (Amended January, 1993)

A. The Board of Directors shall meet each month at the time and location fixed by the Board of Directors.

B. A special meeting shall be held on the call of the President, by a two-third vote of the Board of Directors, or on a written request of a majority of the Board.

C. A notice of each meeting shall be sent to each Board member not less than five days prior to the date of the meeting.

Section 5.06: Rules of the Board

A. The Board, at any meeting with a required quorum present, may devise and adopt, by a two-thirds vote of the Directors present, Rules of the Board to supplement these Bylaws. Such Rules shall not in any manner contravene these Bylaws.

B. Rules of the Board shall be organized and kept in a file, and copies shall be sent annually to all Directors.

C. Rules of the Board shall continue and remain in full force until suspended or rescinded by a two-thirds vote of the entire Board.

Section 5.07: Reports (Amended March, 2012)

A. Written minutes of every meeting of the Board of Directors, shall be kept by the Secretary in the Book of Minutes of the Chapter. The minutes shall be signed by the Board of Directors, and signed by the President or other officer who presided at the meeting.

B. The Board of Directors shall render a full report to the Annual Meeting of the Chapter, indicating the condition, interests, activities and accomplishments of the Chapter, with appropriate recommendations.

C. The Board of Directors shall submit reports as the Institute Board requires.

Section 5.08: Custodianship

The Board of Directors shall be the custodian of the properties and interests of the Chapter except those which are placed by these Bylaws in the custody of the Treasurer, and within the budget appropriations shall do all things required and permitted by these Bylaws to forward the objectives of the Chapter.

Section 5.09: Appeals

The Board shall act as a Board of Appeals on all matters properly brought before it with respect to penalties under these Bylaws.

ARTICLE 6 – EXECUTIVE COMMITTEE

Section 6.01: Composition (Amended March, 2012)

The Executive Committee of the Board of Directors shall consist of the officers of the Chapter, including the President, Vice-President/President-Elect, Secretary, and Treasurer.
Section 6.02: Quorum

A majority of the members of the Executive Committee shall constitute a quorum for the transaction of business. Every decision of the Executive Committee shall be by concurring vote of the majority of the Members present, unless otherwise required by the Bylaws.

Section 6.03: Meetings (Amended March, 2012)

A. The Executive Committee shall meet each month at the time and location fixed by the Executive Committee.

B. A Special Meeting shall be held on call of the President, or by vote of the Executive Committee, or on written request of a majority of its members.

C. A notice of each Meeting shall be sent to each Member not less than five days prior to the date of the Meeting.

Section 6.04: Authority

The Executive Committee shall be vested with the authority to manage, direct, conduct and administer the property, affairs and everyday business of the Chapter within the budget appropriations, and put into effect all general policies, directions and instructions adopted by the Board or by the members at a Meeting of the Chapter. It shall establish and adopt rules and other regulations, supplementing but not contravening these Bylaws to fulfill these directives.

Section 6.05: Committees and Commissions

A. The Executive Committee may establish committees and commissions and name the members to serve upon them.

B. Committees may be appointed at any time for any specific purpose by the President or the Board of Directors and their duties shall be determined at the time of creation of the committee. Such committee shall not be established for longer than the term of office of the President or the Board appointing the committee.

C. The Members of the Chapter at any regular or Special Chapter Meeting may create committees with such powers as the Members of the Chapter shall determine.

D. A quorum shall be required for committee meetings. Such quorum shall consist of three Members or one hundred percent of the committee membership, whichever is less.

E. Each committee shall keep full minutes of all of its meetings and shall file a copy of the minutes within fifteen days of any meeting with the Chapter Secretary.

F. Membership of committees need not be limited to Directors of Officers.

Section 6.06: Reports (Amended March, 2012)

A. Written minutes of every meeting of the Executive Committee, shall be kept by the Secretary in the Book of Minutes of the Chapter. The minutes shall be signed by the Secretary for the meeting, approved by the Executive Committee, and signed by the President or other officer who presided at the meeting.
CHAPTER BYLAWS

B. The Executive Committee shall render a full report to the Annual Meeting of the Chapter, indicating the condition interests, activities and accomplishments of the Chapter, with appropriate recommendations.

C. The Board of Directors shall submit reports as the Institute Board requests.

Section 6.07: Paid Personnel

A. Paid personnel including the Executive Director may be appointed by the Executive Committee to serve at its discretion.

B. Their duties shall be defined by the rules of the Executive Committee. Their salaries or compensation shall be fixed by the Executive Committee and they shall be reimbursed for the expenses incurred incidental to the work of their offices in amounts approved by the Executive Committee.

ARTICLE 7 – CHAPTER MEETINGS

Section 7.01: Regular Meetings (Amended March, 2012)

A. Regular Meetings of the Chapter shall be held regularly at the time and location fixed by the Executive Committee.

B. The Regular Meeting in December shall be the Annual Meeting of the Chapter.

Section 7.02: Special Meetings

A. A Special Meeting shall be held when called by a majority of the Voting Members, in good standing, present at a Regular Chapter Meeting, or by two-thirds vote of the entire membership of the Board of Directors, signed by a least twenty-five percent of the total Voting Members in good standing.

B. Business considered at a Special Meeting shall be limited to that prescribed in the notice for the meeting.

Section 7.03: Notice of Meetings

A notice of each Meeting of the Chapter shall be mailed to every Member prior to the date fixed for the meeting, stating the time and place of the meeting. A notice for a Special Meeting shall list the business to be considered.

Section 7.04: Quorum (Amended January, 1993)

A. A quorum shall be necessary for the transaction of any business at meeting of the Chapter.

B. Unless otherwise required by these Bylaws, a quorum shall be one-tenth of total membership entitled to vote or fifteen, whichever is greater.

C. The Secretary, prior to Chapter Meetings, shall determine from the records a listing of those who are entitled to vote at the Meeting and the exact number to constitute a quorum, majority, two-thirds majority vote, and other divisions for decision making.
CHAPTER BYLAWS

Section 7.05: Voting Members  (Amended January, 1993)

A. Every decision at a Meeting shall be by a majority vote unless otherwise required by these Bylaws.

B. A roll-call vote shall be taken when so required by a majority of the Voting Members present at a Meeting.

C. Voting Members shall be Architects, Interns and Associate Members in good standing. Voting Members for certain matters relating to Institute business or Institute affairs shall be limited to assigned Members only, in accordance with the Institute Bylaws. Voting on matters relating to dues for Architect members shall be limited to Architect members only.

Section 7.06: Minutes

A. Complete and detailed minutes of every Meeting of the Chapter shall be kept and recorded in the Book of Minutes of the Chapter, and all reports and other matters presented to the Meeting shall be attached as part of the Minutes.

B. Copies of all Minutes shall be distributed to the Board of Directors before the next succeeding Board Meeting. The approved Minutes shall be signed by the Secretary and the Officer who presided at the Meeting.

ARTICLE 8 – FISCAL PROVISION

Section 8.01: Fiscal Year

The fiscal year shall be from January 1 through December 31.

Section 8.02: Annual Dues  (Amended January, 1993)

A. The annual dues for all membership categories shall be established by a vote of two-thirds of all the members of the Board of Directors. The Treasurer shall properly notify the membership of their dues liability for the following year on or before January 1. In the event that the Board of Directors has not established the dues for the following year prior to December 15 of the current year, the dues for the current year shall apply for the following year.

B. Honorary Affiliate Members shall be exempt from payment of dues.

Section 8.03: Assessments  (Amended January, 1993)

A. The Chapter may by a two-thirds vote of Architect Members, present at a meeting, may levy an assessment on its Architect Members, and by a two-thirds vote of its Assigned Members may levy an assessment on its Intern Associate and Chapter Affiliate Members, which shall be in proportion to and shall not exceed, the annual dues of the individuals’ membership category.

B. Notice of an assessment, including reasons for the assessment, shall be mailed to the entire membership not less than thirty days prior to the date of the Chapter Meeting where the question will be considered.
CHAPTER BYLAWS

Section 8.04: Payment of Dues and Assessments (Amended January, 1993)

A. Dues are payable on the first day of the fiscal year. Initial dues for assigned Members admitted prior to July 1 shall be full annual dues; for those admitted after July 1, one-half of the annual dues. Assessments are payable within thirty days after they are levied.

B. Any Member whose dues are not paid in full for the current fiscal year as of March 31 of that year, or whose assessment remains unpaid thirty days after the levy, shall be considered in default, and shall be notified of impending termination of membership. The Secretary shall send to the Secretary of the Institute a list of all assigned Members and in default to the Chapter with the amount of each default, and when any default is cured, the Secretary shall immediately notify the Secretary of the Institute.

C. Any Members whose dues remain unpaid on June 30 or whose assessment remains unpaid sixty days after the levy, shall be deemed to have terminated membership in accordance with the Institute procedures; provided the Member has been notified, thirty days in advance, of the impending termination. Termination or resignation shall not relieve a Member of prior obligations to the Chapter.

Section 8.05: Remission or Waiver of Dues and Assessments

The Board of Directors, by vote of two-thirds of its membership, may remit or waive the current Chapter annual dues or assessments of any Member in whole or in part, for exceptional reasons. Remission of dues, fees or assessments may be made retroactive.

Section 8.06: Reinstatement (Amended January, 1993)

A Member, who has resigned or has been terminated for indebtedness, may be reinstated upon payment of unpaid dues, assessments and other obligations.

Section 8.07: Annual Budget (Amended March, 2012)

A. Prior to January 30, the Board of Directors, by two-thirds vote of its entire membership, shall adopt a budget for the fiscal year. The Board shall prepare the proposed budget showing in detail the anticipated income and scheduled expenditures. After adoption, the approved budget shall be made available to the membership.

B. The Board of Directors shall not adopt any budget, make any appropriations nor authorize any expenditures which, in the aggregate, will exceed the net anticipated income for the fiscal year, unless authorized at a Chapter Meeting by a vote of two-third of the Chapter Voting Members.

C. The Board of Directors, within the aggregate expenditures provided in the budget, may adjust any items or budgeted expense and change appropriations accordingly, and may transfer income additional to budgeted amounts to accumulated capital reserve or appropriate it to current expenses by a two-thirds vote of the Board.

Section 8.08: Fiscal Policy

A. The Treasurer shall deposit all monies of the Chapter in the name of the Chapter as received, in one or more depositories designated by the Executive Committee.

B. The Treasurer may maintain a petty cash which may be disbursed for the usual petty cash purposes by the Executive Director or other person designated by the Treasurer.
CHAPTER BYLAWS

Such petty cash shall not exceed fifty dollars at any time, and the petty expenditures shall be duly recorded and the expenditures approved by the Treasurer before the cash is replenished.

C. The Chapter may acquire real personal property for its own use by purchase, lease, gift, devise, bequest, or otherwise: and may exercise all of its legal rights, proceeds and income relating to such property.

D. The Chapter may borrow money up to an aggregate amount not exceeding fifty percent of the total annual dues, for the current year, which sum may be used to pay any extraordinary expense essential to the advancement of the objectives of the Chapter: provided that such borrowing is authorized by the Board of Directors by a vote of not less than two-thirds of its members.

E. The Chapter as a not-for-profit corporation shall not have capital stock, and no part of the income of the corporation shall inure to the private profit of any individual, except in payment of authorized services for the administration and conduct of its affairs.

F. In event of dissolution of the corporation, after payment of all debts of the corporation the assigned members of the Chapter by two-thirds vote may determine, but no funds or property shall revert to or be distributed to Members of the Chapter.

G. The private property of the Members and Officers of the Chapter shall not be subject to payment of corporate debts whatsoever.

ARTICLE 9 – AFFILIATIONS

Section 9.01: Affiliations

The Chapter may affiliate with professional, civic, or construction industry organizations, operating within the territory of the Chapter, which are not used or maintained for financial gain, price-fixing, or political purposes. The Chapter shall not affiliate with any individual.

Section 9.02: Conditions of Affiliation

A. Affiliation shall be written agreement approved by two-thirds of the entire Board of Directors and by the affiliated organization. The period of each agreement shall not exceed three years. By a two-thirds vote of the entire Board of Directors, the Chapter may collaborate with such organizations without written agreement, for a period not to exceed one year.

B. The agreement shall fully set out the purposes of affiliation, the terms and conditions of entry, and the nature of its organization, membership, government and operation.

C. Affiliation shall have no voice in affairs of the Chapter, and may not bind or obligate the Chapter, except by direct action of the Board of Directors.

D. Affiliation shall be cancelable by two-thirds vote of the entire Board of Directors provided that prior written notice shall be given to the affiliate, allowing the affiliate the opportunity to be heard in the matter with the same provision for cancellation by the affiliate organization.

E. After the initial agreement period, the affiliation may be extended from year to year by a two-thirds vote of the entire Board of Directors until terminated by either the Chapter or the affiliated organization.
CHAPTER BYLAWS

Section 9.03: Privileges of Affiliates (Amended January, 1993)

A. Representatives of an affiliated or collaborating organization may attend regular Meetings of the Chapter, and may speak at such Meetings on invitation of the presiding officer.

B. An affiliated organization, but not a collaborating organization nor Individual Members thereof, may use the phrase “Affiliated with the American Institute of Architects/Eastern Illinois Chapter” as a suffix to its name. Any abbreviation of the phrase by anyone connected with affiliate shall make the agreement cancelable.

ARTICLE 10 – AMENDMENTS TO BYLAWS

Section 10.01: Amendments by the Chapter (Amended January, 1993)

A. These Bylaws may be amended by the membership of the chapter as follows: a notice stating the purpose of the amendment, a copy of the amendment, and a ballot shall be sent to each Chapter Member entitled to vote. The notice shall indicate the date, time and location for discussion of the amendment.

B. The proposed amendment shall be subject to discussion by the Chapter Members at a regular or special meeting of the Chapter held not less than fourteen days after sending the notice to the Members.

C. Ballots may be cast by mail and shall be received by the Secretary on or before the day of the Meeting to discuss the amendment. Ballots may be cast in person at the conclusion of the meeting. There shall be no voting by proxy.

D. Amendments to these Bylaws by the Chapter shall be adopted by the affirmative vote of two-thirds of the total number of ballots received by the Secretary but not less than twenty-five percent of the total eligible Voting Members. The results of the balloting shall be sent to the Members and announced at the next Chapter Meeting.

E. Immediately following Chapter action the Secretary shall submit, by certified mail, a copy of the adopted amendments to the Secretary of the Institute for approval. Amendments to these Bylaws shall become effective only on approval by the Secretary of the Institute. After receiving approval, the Chapter Secretary shall enter the amendment, the date of the amendment and the date of the approval in these Bylaws.

F. Notice of the effective date of the amendments and copy of the Amended Bylaws shall be distributed to the Chapter members within twelve months after the date of approval.

Section 10.02: Amendments by the Board

The Board of Directors without action by meeting of this Chapter may amend these Bylaws as may be necessary to conform to the Institute Bylaws. These Bylaws, and any amendments to them, shall be forwarded at the request of the Secretary of the Institute for review and conformity with the Institute Bylaws.
ARTICLE 11 – GENERAL PROVISIONS

Section 11.01: Delegates to Institute Meetings (Amended January, 1993)

The Assigned Members at a regular Meeting prior to the Annual National Convention of the Institute shall select Delegates to represent the Chapter at the Convention in accordance with the Rules of the Institute. In the event the Chapter Members do not select these Delegates, the President may, with the concurrence of two-thirds of the Board of Directors, appoint AIA Chapter Members as Delegates to the Annual National Convention. The President shall head the delegation or, in event the President cannot attend, the Board shall appoint a Delegate to act as official head of delegation.

Section 11.02: Delegates to Illinois Council (Amended January, 1993)

A. The President shall appoint a Delegate and an Alternate Delegate to represent the Chapter on the Board of Directors of the Illinois Council. The appointments shall be ratified by a majority of the Chapter Board. Terms of appointment shall be for two years: vacancies shall be filled by similar appointment and ratification of any qualified Members. Delegates and Alternates shall be Assigned Members in good standing who have served as a Chapter Officer or Director for a minimum of one full term. Intern and Associate Members shall make up no more than one-third of the total council delegates.

B. The Delegate shall represent the Chapter on the Illinois Council Board and shall perform all duties prescribed by the Illinois Council Bylaws, or other duties as directed by the Chapter Board. The Delegate shall report to the Chapter Board on a regular basis on all Council actions and activities.

C. The Alternate Delegate shall perform these functions when the Delegate is unable to do so.

Section 11.03: Awards of Honor

The Chapter may make awards to persons, firms, or associations for meritorious work in their respective fields related to the objectives of the Chapter within the territory of the Chapter. Each award shall be selected with the concurring vote of three-fourths of the Board of Directors. The form of the award shall be determined by the Board of Directors, and shall be presented in an appropriate ceremony at a Meeting of the Chapter.

Section 11.04: Endorsements

Neither the Chapter, nor anyone representing the Chapter, shall directly or indirectly make endorsements or recommendations of any enterprise operated for profit, or a political party or candidate, or of a commercial material, object, device or process.

Section 11.05: Affiliation with Student Chapters (Amended January, 1993)

The Chapter may affiliate with local Chapters of the American Institute of Architecture Students (AIAS), as it deems appropriate.

Section 11.06: Access to Records (Amended January, 1993)

Any Chapter Member in good standing shall have the right to examine, at Chapter offices during regular business hours, all Chapter correspondence, meeting minutes, Treasurer's accounts and Secretary's accounts, except those confidential records relating to membership applications and bestowal of Honorary Affiliate Memberships.
CHAPTER BYLAWS

Section 11.07: Parliamentary Authority

The rules contained in “Robert’s Rules of Order, Newly Revised” shall govern the Chapter in all cases to which they are applicable and in which they are not inconsistent with these Bylaws or any special rules the Chapter may adopt.

Section 11.08: Good Standing

A. Any Member is not in good standing in the Chapter while in default to either the Chapter or the Institute.

B. Immediately following the date any Member becomes not in good standing the right to speak, make motions and vote at any Meetings of the Chapter and the right to use any privileges granted by the Chapter, shall be withdrawn until restored to good standing.

C. While not in good standing, a Member may not hold office, act as a Delegate, or serve as a Director.

D. The Board of directors may publish in any publication of the Chapter a list of every Member in default, or may post such list in the offices of the Chapter.

Section 11.09: Publications

The Board of Directors may prepare, edit, publish, print, sell or otherwise distribute any document, book, date, information or otherwise literature concerning any matter that will tend to promote the objectives of the Chapter.

Section 11.10: Indemnification

To the extent permitted by law, the Chapter may Indemnify any person made or threatened to be made a party to an action or proceeding by or in the right of the Chapter to procure a judgment in its favor, by reason of the fact that the person is or was a Director, Officer, employee, or commission or committee member of the Chapter, against the reasonable expenses, including attorney’s fees, actually incurred in connection with any related appearance, provided that such person shall have discharged the duties of the position in good faith.

Section 11.11: Application for Institute Membership

A. Upon receipt of an application for membership in the Institute and assignment to the Chapter, the Board of Directors shall examine the application and accompanying information at its next Regular Meeting.

B. If the Board finds the applicant qualified for Institute membership, it shall, by resolution, recommend the applicant for admission to the Institute. The Secretary shall certify such action to the Secretary of the Institute. If the Board finds the applicant not qualified, it shall recommend the applicant not be admitted to the Institute and the Secretary shall so certify to the Secretary of the Institute.

Section 11.12: Application for Chapter Membership

A. Upon receipt of an application for admission to membership in the Chapter, the Board of Directors shall examine the application and accompanying information at its next Regular Meeting.
B. If the Board find the applicant qualified for membership applied for, it shall, by concurring vote of two-thirds of its entire membership admit the applicant. The Secretary shall notify the applicant with a copy of the Standards of Practice, and an invitation to the next Meeting of the Chapter. The newly elected member’s name shall be published in appropriate Chapter publications. If the applicant is denied, the Secretary shall so notify the applicant and return to the applicant any admission fee or annual dues received with the application.
Below is a list of resources you may find useful. Click on any topic/hyperlink for an expanded list. Please refer to the www.aiaeic.org website for any latest updates

Architecture - Organizations

- AIA - Chicago
- AIA - Eastern Illinois
- AIA - Illinois
- AIA - National
- AIAS - National
- American Architectural Foundation
- Chicago Women in Architecture
- The AIA Trust

Architecture - Illinois Colleges and Universities

- Illinois Institute of Technology - College of Architecture
- Judson University - Division of Art, Design and Architecture
- Southern Illinois University - School of Architecture
- Triton College - School of Arts and Sciences
- University of Illinois at Chicago - School of Architecture
- University of Illinois at Urbana-Champaign - School of Architecture

Architecture - Licensing

- ARE Forum
- ARE Study Tools and Support
- Emerging Professional's Companion (EPC): A free resource to AIA members to help with the IDP process. Members can earn extra credits online by following the programs and taking the tests.
- How to become Licensed to Practice Architecture in Illinois.
- How to become Licensed to Practice Architecture in Illinois - User's Center
- Illinois Department of Financial and Professional Regulation
- Kaplan ARE Study Materials
Architecture – Licensing continued

- NCARB - Intern Development Program (IDP)
- Prometric Testing: Sign up for ARE tests electronically. Must have testing number to use site.
- National Council of Architectural Registration Boards (NCARB)

Architecture - Continuing Education

- AEC Daily Online Learning Center
- AIA CES Transcripts
- University of Illinois at Urbana-Champaign - Continuing Education Classes

Construction - Organizations, Etc.

- American Consulting Engineers Council
- Associated General Contractors of America
- Construction Specifications Institute
- Design-Build Institute of America
- International Code Council (ICC)
- Occupational Safety and Health Administration - U.S Department of Labor
- Portland Cement Association
- Structural Engineers Association of Illinois

Members Tools

- Members Center - Update Membership Profile, access to membership database and online forums

**These hyperlinks are subject to change, please Google the sites directly if needed.**
1. Local:

Local Affiliate Members- Per AIA Eastern Illinois Chapter By Laws:
[Page F-14, Section 9.03: Privileges of Affiliates (Amended January, 1993)]

A. Representatives of an affiliated or collaborating organization may attend regular Meetings of the Chapter, and may speak at such Meetings on invitation of the presiding officer.

B. An affiliated organization, but not a collaborating organization nor Individual Members thereof, may use the phrase “Affiliated with the American Institute of Architects/Eastern Illinois Chapter” as a suffix to its name. Any abbreviation of the phrase by anyone connected with affiliate shall make the agreement cancelable.

2. National:

National Affiliate Members- Per AIA National By Laws:
[Reference Page 17, Section 4.143 (Rev. May 2009)]

4.143 Privileges of Allied and Affiliate Members. Allied members may serve on chapter Committees in any capacity and may vote on committees; Affiliate members may serve on committees but may not vote or serve as chair. Neither Allied nor Affiliate members may hold chapter office, print or permit to be printed or in any way use the name, title, initials, emblem, seal, symbol or insignia of any chapter or of the Institute.

For the list of Current Affiliate members:
See the Chapter Membership Directory, Section C-1.
2012 Code of Ethics & Professional Conduct

Preamble

Members of The American Institute of Architects are dedicated to the highest standards of professionalism, integrity, and competence. This Code of Ethics and Professional Conduct states guidelines for the conduct of Members in fulfilling those obligations. The Code is arranged in three tiers of statements: Canons, Ethical Standards, and Rules of Conduct:

- Canons are broad principles of conduct.
- Ethical Standards (E.S.) are more specific goals toward which Members should aspire in professional performance and behavior.
- Rules of Conduct (Rule) are mandatory; violation of a Rule is grounds for disciplinary action by the Institute. Rules of Conduct, in some instances, implement more than one Canon or Ethical Standard.

The Code applies to the professional activities of all classes of Members, wherever they occur. It addresses responsibilities to the public, which the profession serves and enriches; to the clients and users of architecture and in the building industries, who help to shape the built environment; and to the art and science of architecture, that continuum of knowledge and creation which is the heritage and legacy of the profession.

CANON I

General Obligations

Members should maintain and advance their knowledge of the art and science of architecture, respect the body of architectural accomplishment, contribute to its growth, thoughtfully consider the social and environmental impact of their professional activities, and exercise learned and uncompromised professional judgment.

E.S. 1.1 Knowledge and Skill:
Members should strive to improve their professional knowledge and skill.

Rule 1.101 In practicing architecture, Members shall demonstrate a consistent pattern of reasonable care and competence, and shall apply the technical knowledge and skill which is ordinarily applied by architects of good standing practicing in the same locality.

Commentary: By requiring a “consistent pattern” of adherence to the common law standard of competence, this rule allows for discipline of a Member who more than infrequently does not achieve that standard. Isolated instances of minor lapses would not provide the basis for discipline.

E.S. 1.2 Standards of Excellence:
Members should continually seek to raise the standards of aesthetic excellence, architectural education, research, training, and practice.

E.S. 1.3 Natural and Cultural Heritage:
Members should respect and help conserve their natural and cultural heritage while striving to improve the environment and the quality of life within it.

E.S. 1.4 Human Rights:
Members should uphold human rights in all their professional endeavors.

Rule 1.401 Members shall not discriminate in their professional activities on the basis of race, religion, gender, national origin, age, disability, or sexual orientation.
E.S. 1.5 Allied Arts & Industries: Members should promote allied arts and contribute to the knowledge and capability of the building industries as a whole.

CANON II

Obligations to the Public

Members should embrace the spirit and letter of the law governing their professional affairs and should promote and serve the public interest in their personal and professional activities.

E.S. 2.1 Conduct: Members shall uphold the law in the conduct of their professional activities.

Rule 2.101 Members shall not, in the conduct of their professional practice, knowingly violate the law.

Commentary: This rule addresses serious misconduct whether or not related to a Member’s professional practice. When an alleged violation of this rule is based on a violation of a law, or of fraud, then its proof must be based on an independent finding of a violation of the law or a finding of fraud by a court of competent jurisdiction or an administrative or regulatory body.

Rule 2.105 If, in the course of their work on a project, the Members become aware of a decision taken by their employer or client which violates any law or regulation and which will, in the Members’ judgment, materially affect adversely the safety to the public of the finished project, the Members shall:

(a) advise their employer or client against the decision,
(b) refuse to consent to the decision, and
(c) report the decision to the local building inspector or other public official charged with the enforcement of the applicable laws and regulations, unless the Members are able to cause the matter to be satisfactorily resolved by other means.

Commentary: This rule extends only to violations of the building laws that threaten the public safety. The obligation under this rule applies only to the safety of the finished project, an obligation coextensive with the usual undertaking of an architect.

Rule 2.106 Members shall not counsel or assist a client in conduct that the architect knows, or reasonably should know, is fraudulent or illegal.

E.S. 2.2 Public Interest Services: Members should render public interest professional services, including pro bono services, and encourage their employees to render such services. Pro bono services are those rendered without expecting compensation, including those rendered for indigent persons, after disasters, or in other emergencies.

E.S. 2.3 Civic Responsibility: Members should be involved in civic activities as citizens and professionals, and should strive to improve public appreciation and understanding of architecture and the functions and responsibilities of architects.

Rule 2.301 Members making public statements on architectural issues shall disclose when they are being compensated for making such statements or when they have an economic interest in the issue.

CANON III

Obligations to the Client

Members should serve their clients competently and in a professional manner, and should exercise unprejudiced and unbiased judgment when performing all professional services.

E.S. 3.1 Competence: Members should serve their clients in a timely and competent manner.

Rule 3.101 In performing professional services, Members shall take into account applicable laws and regulations. Members may rely on the advice of other qualified persons as to the intent and meaning of such regulations.

Rule 3.102 Members shall undertake to perform professional services only when they, together with those whom they may engage as consultants, are qualified by education, training, or experience in the specific technical areas involved.

Commentary: This rule is meant to ensure that Members not undertake projects that are beyond their professional capacity. Members venturing into areas that require expertise they do not possess may obtain that expertise by additional education, training, or through the retention of consultants with the necessary expertise.

Rule 3.103 Members shall not materially alter the scope or objectives of a project without the client’s consent.
E.S. 3.2 Conflict of Interest:
Members should avoid conflicts of interest in their professional practices and fully disclose all unavoidable conflicts as they arise.

Rule 3.201 A Member shall not render professional services if the Member’s professional judgment could be affected by responsibilities to another project or person, or by the Member’s own interests, unless all those who rely on the Member’s judgment consent after full disclosure.

Commentary: This rule is intended to embrace the full range of situations that may present a Member with a conflict between his interests or responsibilities and the interests of others. Those who are entitled to disclosure may include a client, owner, employer, contractor, or others who rely on or are affected by the Member’s professional decisions. A Member who cannot appropriately communicate about a conflict directly with an affected person must take steps to ensure that disclosure is made by other means.

Rule 3.202 When acting by agreement of the parties as the independent interpreter of building contract documents and the judge of contract performance, Members shall render decisions impartially.

Commentary: This rule applies when the Member, though paid by the owner and owing the owner loyalty, is nonetheless required to act with impartiality in fulfilling the architect’s professional responsibilities.

E.S. 3.3 Candor and Truthfulness:
Members should be candid and truthful in their professional communications and keep their clients reasonably informed about the clients’ projects.

Rule 3.301 Members shall not intentionally or recklessly mislead existing or prospective clients about the results that can be achieved through the use of the Members’ services, nor shall the Members state that they can achieve results by means that violate applicable law or this Code.

Commentary: This rule is meant to preclude dishonest, reckless, or illegal representations by a Member either in the course of soliciting a client or during performance.

E.S. 3.4 Confidentiality:
Members should safeguard the trust placed in them by their clients.

Rule 3.401 Members shall not knowingly disclose information that would adversely affect their client or that they have been asked to maintain in confidence, except as otherwise allowed or required by this Code or applicable law.

Commentary: To encourage the full and open exchange of information necessary for a successful professional relationship, Members must recognize and respect the sensitive nature of confidential client communications. Because the law does not recognize an architect-client privilege, however, the rule permits a Member to reveal a confidence when a failure to do so would be unlawful or contrary to another ethical duty imposed by this Code.

CANON IV
Obligations to the Profession
Members should uphold the integrity and dignity of the profession.

E.S. 4.1 Honesty and Fairness:
Members should pursue their professional activities with honesty and fairness.

Rule 4.101 Members having substantial information which leads to a reasonable belief that another Member has committed a violation of this Code which raises a serious question as to that Member’s honesty, trustworthiness, or fitness as a Member, shall file a complaint with the National Ethics Council.

Commentary: Often, only an architect can recognize that the behavior of another architect poses a serious question as to that other’s professional integrity. In those circumstances, the duty to the profession’s calling requires that a complaint be filed. In most jurisdictions, a complaint that invokes professional standards is protected from a libel or slander action if the complaint was made in good faith. If in doubt, a Member should seek counsel before reporting on another under this rule.

Rule 4.102 Members shall not sign or seal drawings, specifications, reports, or other professional work for which they do not have responsible control.

Commentary: Responsible control means the degree of knowledge and supervision ordinarily required by the professional standard of care. With respect to the work of licensed consultants, Members may sign or seal such work if they have reviewed it, coordinated its preparation, or intend to be responsible for its adequacy.

Rule 4.103 Members speaking in their professional capacity shall not knowingly make false statements of material fact.

Commentary: This rule applies to statements in all professional contexts, including applications for licensure and AIA membership.

E.S. 4.2 Dignity and Integrity:
Members should strive, through their actions, to promote the dignity and integrity of the profession, and to ensure that their representatives and employees conform their conduct to this Code.

Rule 4.201 Members shall not make misleading, deceptive, or false statements or claims about their professional qualifications, experience, or performance and shall accurately state the scope and nature of their responsibilities in connection with work for which they are claiming credit.

Commentary: This rule is meant to prevent Members from claiming or implying credit for work which they did not do, misleading others, and denying other participants in a project their proper share of credit.

Rule 4.202 Members shall make reasonable efforts to ensure that those over whom they have supervisory authority conform their conduct to this Code.

Commentary: What constitutes “reasonable efforts” under this rule is a common sense matter. As it makes sense to ensure that those over whom the
architect exercises supervision be made generally aware of the Code, it can also make sense to bring a particular provision to the attention of a particular employee when a situation is present which might give rise to violation.

**CANON V**

**Obligations to Colleagues**

Members should respect the rights and acknowledge the professional aspirations and contributions of their colleagues.

E.S. 5.1 Professional Environment: Members should provide their associates and employees with a suitable working environment, compensate them fairly, and facilitate their professional development.

E.S. 5.2 Intern and Professional Development: Members should recognize and fulfill their obligation to nurture fellow professionals as they progress through all stages of their career, beginning with professional education in the academy, progressing through internship and continuing throughout their career.

Rule 5.201 Members who have agreed to work with individuals engaged in an architectural internship program or an experience requirement for licensure shall reasonably assist in proper and timely documentation in accordance with that program.

E.S. 5.3 Professional Recognition: Members should build their professional reputation on the merits of their own service and performance and should recognize and give credit to others for the professional work they have performed.

Rule 5.301 Members shall recognize and respect the professional contributions of their employees, employers, professional colleagues, and business associates.

**Rule 5.302** Members leaving a firm shall not, without the permission of their employer or partner, take designs, drawings, data, reports, notes, or other materials relating to the firm’s work, whether or not performed by the Member.

**Rule 5.303** A Member shall not unreasonably withhold permission from a departing employee or partner to take copies of designs, drawings, data, reports, notes, or other materials relating to work performed by the employee or partner that are not confidential.

Commentary: A Member may impose reasonable conditions, such as the payment of copying costs, on the right of departing persons to take copies of their work.

**CANON VI**

**Obligations to the Environment**

Members should promote sustainable design and development principles in their professional activities.

E.S. 6.1 Sustainable Design: In performing design work, Members should be environmentally responsible and advocate sustainable building and site design.

E.S. 6.2 Sustainable Development: In performing professional services, Members should advocate the design, construction, and operation of sustainable buildings and communities.

E.S. 6.3 Sustainable Practices: Members should use sustainable practices within their firms and professional organizations, and they should encourage their clients to do the same.

**RULES OF APPLICATION, ENFORCEMENT, AND AMENDMENT**

**Application**

The Code of Ethics and Professional Conduct applies to the professional activities of all members of the AIA.

**Enforcement**

The Bylaws of the Institute state procedures for the enforcement of the Code of Ethics and Professional Conduct. Such procedures provide that:

(1) Enforcement of the Code is administered through a National Ethics Council, appointed by the AIA Board of Directors.

(2) Formal charges are filed directly with the National Ethics Council by Members, components, or anyone directly aggrieved by the conduct of the Members.

(3) Penalties that may be imposed by the National Ethics Council are:
   (a) Admonition
   (b) Censure
   (c) Suspension of membership for a period of time
   (d) Termination of membership.

(4) Appeal procedures are available.

(5) All proceedings are confidential, as is the imposition of an admonishment; however, all other penalties shall be made public.

Enforcement of Rules 4.101 and 4.202 refer to and support enforcement of other Rules. A violation of Rules 4.101 or 4.202 cannot be established without proof of a pertinent violation of at least one other Rule.

**Amendment**

The Code of Ethics and Professional Conduct may be amended by the convention of the Institute under the same procedures as are necessary to amend the Institute’s Bylaws. The Code may also be amended by the AIA Board of Directors upon a two-thirds vote of the entire Board.

*2012 Edition. This copy of the Code of Ethics is current as of September 2012. Contact the General Counsel’s Office for further information at (202) 626-7348.*
**History**

The American Institute of Architects

On February 23, 1857, thirteen architects met in Richard Upjohn’s office to form what would become the American Institute of Architects. The group sought to create an architecture organization that would “promote the scientific and practical perfection of its members” and “elevate the standing of the profession.”

The founding members decided to invite sixteen other architects to the second meeting on March 10, 1857. These forward-thinking individuals agreed on a draft constitution and bylaws.

From a small group of professionals sharing a meal, the Institute has grown to a robust, focused, organization providing guidance, service, and standards to architects around the world. The AIA continues to strive for quality, consistency, and safety in the built environment and to serve as the voice of the architecture profession.

**AIA Eastern Illinois Chapter**

In 1978 a group of local Architects decided a new chapter in Illinois would better serve the needs of Architects whose practices were south of the Chicago city limits. The new chapter boundaries were laid out to include: South Cook (outside the Chicago city limits), Ford, Grundy, Iroquois, Kankakee, LaSalle, Livingston and Will Counties.

**Benefits**

Membership in the Eastern Illinois Chapter of the AIA offers numerous benefits including:

- An active forum for interchange of ideas with fellow professionals, extending your awareness of the local architectural community.
- An opportunity for growth, community, service, and professional camaraderie.
- The means to assist your profession in growth and development.

**Programs**

In order to encourage professional and personal growth in the industry and our community we offer the following programs:

- Monthly dinner meetings with guest speakers provide a forum for social and professional development.
- Biennial distinguished building awards program.
- Special events and programs including: annual golf outing; special tours; and combined meetings with other professional organizations.

**Committees**

We provide active service in the following professional committees to serve our members:

- Professional Development
- Historic Preservation
- Scholarship
- Membership
- Distinguished Building Awards
- Public Outreach

**Services**

You, as well as your Chapter, benefit from active service on one or more of its professional committees:

- “Eastwords” Monthly Newsletter
- Historic Structures Library
- Firm Directory
- Representation at AIA Illinois Council

**Local vs. State vs. National**

**Local**

Local components create opportunities for members to connect with each other, share experiences, and celebrate the great work happening in the community. They sponsor a wide range of activities, including educational programs, awards programs, and community awareness campaigns.

**State**

State components advocate for the profession before state legislatures and regulatory agencies. Their efforts ensure that architects’ interests are represented and heard on important issues affecting the profession and the built environment. State conferences and meetings provide opportunities that assist AIA members to expand relationships in the profession.

**National**

The national AIA component provides tools and resources to help members build careers or practice while also uniting local and state members in the common causes of advocacy, community, and knowledge. National member groups provide additional networking, education, and service opportunities.
Classifications of our Members

**Architect**
Individuals with an architectural license from a U.S. licensing authority.

**Associate**
Individuals who meet one of the following criteria: professional degree in architecture; currently work under the supervision of an architect; currently enrolled in the Intern Development Program and working toward licensure; or faculty member in a university program in architecture.

**Affiliate** (either of the following)
Non architectural professionals, including engineers, landscape architects, artists, and other professionals in education, government, industry, journalism, etc. Those employed by firms in the construction industry engaged in research, design, development, testing, manufacture, distribution, or training for building and construction products or systems.

**Emeritus**
Architect or associate members in good standing for at least 15 successive years who meet certain age and/or retirement criteria, who may continue using the designation they had prior to approval of their application for emeritus status.

**Student**
Under graduate or post graduate student enrolled in a school of architecture, and resides within the AIA/EIC chapter boundaries.

TO FIND OUT MORE INFORMATION ABOUT OUR CHAPTER, INCLUDING:

- BECOMING A MEMBER
- CALENDAR OF EVENTS
- NEWSLETTERS
- BUILDING AWARDS PROGRAM
- FIND A LOCAL ARCHITECT
- WEB RESOURCES
- SCHOLARSHIP APPLICATION
- FIND US ON FACEBOOK

VISIT US AT: WWW.AIAEIC.ORG

We look forward to hearing from you in the near future.

Cordially,
All of us at the AIA Eastern Illinois Chapter

Serving the counties of:
Cook (outside the Chicago city limits and south of I-55),
Ford, Grundy, Iroquois, Kankakee, LaSalle, Livingston and Will.